

**30-DAY NOTICE
OF
TENANT'S INTENT TO VACATE**

TO: VIP Management, Inc.

You are hereby advised that the undersigned will vacate the premises located at

_____ on _____.

This is a definite vacating date and you are hereby authorized to show the premises to prospective tenants by appointment if you so desire. I understand that the giving of this notice does not relieve me of any liability that I may have under my present rental agreement and am complying with the State of California law requiring a written 30-day notice.

Forwarding Address: _____

TENANTS: Please notify our office of the date you've scheduled your utilities to be shut off. You will need to turn your keys into our office upon vacating to deliver lawful possession of the premises.

PLEASE REMOVE ALL PERSONAL PROPERTY FROM THE PREMISES UPON VACATING. All personal property left on the premises will be turned over to the property owner. The owner will be responsible for the safekeeping of this personal property for a 15-day period. Owner can and will charge a storage fee during this period for any personal items that are left on the premises. Please refer to Civil Code 1174 for further details regarding personal property. **Please read your rental agreement regarding security deposit refunds.**

() I am a co-tenant at the above property and will be vacating the premises as indicated above. My co-tenant will continue to occupy the property and I do hereby release my interest in the security deposit to that co-tenant.

Tenant's Signature(s): _____
Tenant's Phone #: _____

Management Company/Signature _____ Date Received _____

This section is for the owner of the property only.

THE CURRENT RENT IS \$ _____. PLEASE NOTIFY OUR OFFICE IMMEDIATELY IF YOU WISH TO CHANGE THIS RENT AMOUNT.